



LANCASTER
CITY COUNCIL

Promoting City, Coast & Countryside

ANNUAL COUNCIL MEETING

Monday, 18 May 2020 - 6.00 p.m.

Please note – this will be a ‘remote meeting’, a link to which will be available on Lancaster City Council’s Website at least 24 hours before the meeting.

Kieran Keane,
Chief Executive,
Town Hall,
Dalton Square,
LANCASTER,
LA1 1PJ



LANCASTER CITY COUNCIL

Promoting City, Coast & Countryside

Sir/Madam,

You are hereby summoned to attend the annual meeting of the Lancaster City Council to be held remotely on Monday, 18 May 2020 commencing at 6.00 p.m. for the following purposes:

1. **APOLOGIES FOR ABSENCE**

2. **VOTE OF THANKS**

To give a vote of thanks to the retiring Mayor.

3. **ELECTION OF MAYOR**

To elect the Mayor of the City of Lancaster for the ensuing year.

4. **ELECTION OF DEPUTY MAYOR**

To elect a Deputy Mayor for the ensuing year.

5. **MINUTES**

To receive as a correct record the Minutes of the Meeting of the City Council held on 28 April 2020 (previously circulated).

6. **ANNOUNCEMENTS**

To receive any announcements which may be submitted by the Mayor or Chief Executive.

7. **DECLARATIONS OF INTEREST**

To receive declarations by Councillors of interests in respect of items on this Agenda.

Councillors are reminded that, in accordance with the Localism Act 2011, they are required to declare any disclosable pecuniary interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting).

Whilst not a legal requirement, in accordance with Council Procedure Rule 9 and in the interests of clarity and transparency, Councillors should declare any disclosable pecuniary interests which they have already declared in the Register, at this point in the meeting.

In accordance with Part B Section 2 of the Code Of Conduct, Councillors are required to declare the existence and nature of any other interests as defined in paragraphs 8(1) or 9(2) of the Code of Conduct.

8. **ITEMS OF URGENT BUSINESS**

9. **EXECUTIVE ARRANGEMENTS** (Pages 5 - 26)

To consider the report of the Leader (*report published on 14 May 2020*)

10. **NON-EXECUTIVE DELEGATIONS**

Council is recommended to approve the non-executive scheme of delegation to officers contained in the Constitution (this is included in the appendix to the report for Item 9, above).

11. **ALLOCATION OF SEATS TO POLITICAL GROUPS** (Pages 27 - 31)

To consider the report of the Democratic Services Manager. (*Due to changes in the political composition of the Council, a revised report was published on 15 May 2020.*)

12. **APPOINTMENT OF OVERVIEW AND SCRUTINY AND COMMITTEE MEMBERS**

To receive nominations and appoint Members to serve on the under-mentioned Overview and Scrutiny bodies and Committees, in accordance with the political balance arrangements agreed at Item 11.

- (a) Overview and Scrutiny Committee (9 members)
- (b) Budget and Performance Panel (9 members)
- (c) Planning Regulatory Committee (15 members)
- (d) Licensing Committee (10 members)
- (e) Personnel Committee (7 members)
- (f) Appeals Committee (7 members)
- (g) Audit Committee (7 members)
- (h) Standards Committee (7 members)
- (i) Council Business Committee (7 members)

13. **APPOINTMENT OF CHAIRS**

To receive nominations and appoint a Chair to each of the under-mentioned bodies noting that, in accordance with the Council's Constitution, Part 2, Sections 9 and 10, only non-Cabinet Members are entitled to vote on (a) and (b) below:

- (a) Overview and Scrutiny Committee – Chair shall not be a member of the largest political group represented on Cabinet.
- (b) Budget and Performance Panel – Chair shall not be a member of the largest political group represented on Cabinet.
- (c) Planning Regulatory Committee
- (d) Licensing Committee
- (e) Personnel Committee
- (f) Appeals Committee
- (g) Audit Committee – shall not be a member of Cabinet or an Overview and Scrutiny body.
- (h) Standards Committee
- (i) Council Business Committee

14. **APPOINTMENT OF A VETERANS' CHAMPION**

To appoint a Councillor to the role of Veterans' Champion for the municipal year 2020/2021.

15. **APPOINTMENT OF A DISABILITY CHAMPION**

To appoint a Councillor to the role of Disability Champion for the municipal year 2020/2021. This is a role created by a motion to council on 13 November 2019 to "work with the portfolio holder for Communities & Social Justice and support the Lancaster City Council Wellbeing Advisory Group in its exploration of wellbeing and social justice issues in the district."

16. **APPOINTMENTS TO OUTSIDE BODIES, PARTNERSHIPS AND BOARDS** (Pages 32 - 36)

To consider the report of the Democratic Services Manager.

ITEMS DEFERRED FROM A PREVIOUS MEETING

17. **COUNCILLOR JOHN WILD** (Pages 37 - 38)

Report of the Standards Committee deferred from the Council meeting held on 18 March 2020.

OTHER BUSINESS

18. **COMMITTEE TIMETABLE 2020/2021 - PROPOSED AMENDMENTS TO AUDIT COMMITTEE MEETING DATES** (Pages 39 - 40)

Report of the Democratic Services Manager.



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Chief Executive

Town Hall,
Dalton Square,
LANCASTER,
LA1 1PJ

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